

RESIDENT FORM

To all Valued Owners / Tenants,

Please help us to provide you with better service. Proper maintenance of your account details helps us to provide you with prompt and accurate information and services. Nevertheless, it would also help us to be able to contact you in case of fire and/or emergency.

Please complete this form to ensure that our records are updated and accurate.

Kindly complete, sign and return this form to the Management Office or alternatively fax to 03-22845490.

We thank you for your kind cooperation.

The Management,
CONTESSA CONDOMINIUM

OWNERS / TENANTS INFORMATION UPDATE FORM

Name of Owner / Tenant : _____ NRIC/Passport No _____
 Name of Spouse : _____ NRIC/Passport No _____
 Unit No : _____
 Correspondence address : _____
 Residential tel : _____ Office tel : _____
 Mobile tel : _____ (Owner) _____ (Spouse)
 E-mail : _____
 Number of vehicles : _____ (Qty)
 Car Registration No. : _____
 Car Bay No. : _____

Family Members / Guests

	<u>Age</u>	<u>Sex</u>
1) _____	_____	_____
2) _____	_____	_____
3) _____	_____	_____
4) _____	_____	_____
5) _____	_____	_____

I hereby certify that the given information in this form is the latest and correct.

Signature

Name

Date